

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

March 19, 2026

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – March 5, 2026

GUESTS Rob Dickinson; Penn State Extension

Jennifer Caron; Eckert Seamans and Jay Wenger; RBC Capital Markets

NEW BUSINESS

Proclamation – 4-H Week 2026

Ordinance 1 of 2026 – Incurring Nonelectoral Debt to be Evidenced by a Series of General Obligation Bonds

CONTRACTS AND AGREEMENTS

Agreement – Davis Ulmer Fire Protection for fire monitoring at the Potter County Mod Trailers for a term of May 1, 2026, to April 30, 2027, at an annual fee of \$575.00.

Contract Quote – Databranch for Hyper-V migration at a one-time cost of \$20,000.00

Agreement – Jamie Cook for Temporary Assistance to the Potter County District Attorney’s Office for a term of April 1, 2026, until the Assistant District Attorney position can be filled at an hourly rate of \$125.00.

<u>PCHS CONTRACTS AND AGREEMENTS</u>	<u>24/25</u>	<u>25/26</u>
■ Children and Youth Services		
<i>Sargus Juvenile Center (03/01/2026 - 06/30/2026)</i>		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Juvenile Detention Services	N/A	\$220.00/day
■ Alcohol and Drug Abuse Services (01/01/2026 - 06/30/2026)		
<i>Pathway to Recovery-Facility Number 657038</i>		
Drug and Alcohol Treatment-Inpatient; Adolescent Male		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
#657038 Level 3.5	\$359.00/Day	No Change
<i>Resolutions Recovery Center-Adult; Facility number 437031</i>		
Drug and Alcohol Treatment-Inpatient		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Level 3.5 (Adolescent)	N/A	\$320.00/Day
<i>Cove Forge; Facility number 077009</i>		
Drug and Alcohol Treatment-Inpatient and Partial		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Level 3.7 WM	\$363.00/day	No Change
Level 3.5 Enh	\$362.00/day	No Change
Level 3.5	\$303.00/day	No Change
Level 2.5	\$139.00/day	No Change
<i>White Deer Run; Facility numbers 601031, 387017, 367058, 397060, 677069, & 677086</i>		
Drug and Alcohol Treatment-Inpatient		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Treatment Facility 601031		
Level 3.7 WM	\$371.00/Day	No Change
Level 3.5 Enh	\$336.00/Day	No Change
Level 3.5	\$325.00/Day	No Change

Treatment Facility 387017		
Level 3.7 WM	\$379.00/Day	\$396.00/Day
Level 3.5 Enh	\$301.00/Day	\$321.00/Day
Level 3.5	\$272.00/Day	\$285.00/Day
Treatment Facility 367058		
Level 3.7 WM	\$379.00/Day	\$396.00/Day
Level 3.5 Enh	\$361.00/Day	\$372.00/Day
Level 3.5	\$352.00/Day	\$363.00/Day
Treatment Facility 397060		
Level 3.7 WM	\$382.00/Day	\$406.00/Day
Level 3.5 Enh	\$325.00/Day	\$343.00/Day
Level 3.5	\$297.00/Day	\$312.00/Day
Treatment Facility 677069		
Level 3.7 WM	\$463.00/Day	\$471.00/Day
Level 3.5 Enh	\$439.00/Day	\$448.00/Day
Level 3.5	\$361.00/Day	\$366.00/Day
Treatment Facility 677086		
Level 3.7 WM	\$331.00/Day	\$336.00/Day
Level 3.5 Enh	\$299.00/Day	\$301.00/Day
Level 3.5	\$263.00/Day	\$264.00/Day
<u>Millerton Acquisition Sub LLC; Bradford Recovery Center, Facility Number 087028</u>		
D & A Treatment-Inpatient/Partial Hospitalization: Level 3.7 WM, 3.5 Enh, 3.5, and 2.5		
Description	Prior Cost	Current Cost
Level 3.7 WM	\$426.00/Day	No Change
Level 3.5	\$299.00/ Day	\$306.00/Day
Level 3.5 Enh	\$326.00/Day	\$331.00/Day
Level 2.5	\$120.00/Day	No Change
<u>Pocono Mountain Recovery Center; Facility Number 457039</u>		
Drug and Alcohol Treatment-Inpatient, Partial Hospitalization, Intensive Outpatient		
Description	Prior Cost	Current Cost
Level 3.7 WM	\$447.00/Day	No Change
Level 3.5	\$408.00/Day	\$413.00/Day
Level 3.5 Enh	\$421.00/Day	\$433.00/Day
Level 2.5	\$10.45/15 minutes	No Change
Level 2.1	\$11.25/15 minutes	No Change
<u>Huntington Creek Treatment Facility-Adult and Adolescent; Facility number 407061</u>		
Drug and Alcohol Treatment-Inpatient		
Description	Prior Cost	Current Cost
Level 3.7 WM (Adolescent)	\$579.00/Day	No Change
Level 3.5 (Adolescent)	\$472.00/Day	No Change
Level 3.7 (Adult)	\$441.00/Day	No Change
Level 3.5 (Adult)	\$425.00/Day	No Change
Level 3.5 Enh (Adult)	\$450.00/Day	No Change
■ Mental Health (10/01/2025 - 09/30/2026)		
<u>Multi-Health Systems Inc. (MHS)</u>		
Juvenile Inventory for Functioning (JIFF) to be purchased for a year. Screening tool used in schools by our Student Assistance Program.		
Description	Prior Cost	Current Cost
FAS Maintenance	\$510.00	\$535.00
JIFF	\$735.00	\$772.00

PERSONNEL

Hire - Judge Minor has hired J'lina Matias to fill the full-time Case Manager position with the Domestic Relations Department, effective March 23, 2026

LIQUID FUELS TAX REQUESTS

Homer Township - \$2,111.27
Hector Township - \$4,413.98

COMMISSIONERS' REPORTS

BILLS

Potter County Fiscal Summary (03/06/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll - Direct Deposit	V1506222-V1506300, V156302, V1506307- V1506327			\$120,581.07

10	General Fund - Accounts Payable	150151-150155, 150157-150178, 150180-150182, 150184-150189, 150191-150203, 150205-150207, 150209-150223, 150225-150241, 150243-150254			\$302,467.48
10	General Fund - A/P Manual Checks	310			\$168,577.80
11	LEPC - Local Emergency Planning	3259-3263			\$3,235.03
16	911 Fund	4167-4172			\$133,353.64
18	Automation Fund (Civil)	150190			\$1,125.84
32	Specialty Courts	150156, 150242			\$604.80
34	V.O.J.O.	150156, 150179, 150208			\$353.42
35	Victim Services/RASA	150156, 150179			\$1,427.85
38	Divorce Fund	150224			\$108.22
61	Employee Wellness Initiative	150156			\$98.67
66	911 Statewide Interconnectivity Grant	150183, 150204			\$15,310.50

Potter County Fiscal Summary (03/31/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll - Direct Deposit	V1525218-V1525247			\$7,802.42
10	General Fund - A/P Manual Checks	311			\$10,057.51

Potter County Tax Claim Bureau Fiscal Summary (03/19/2026)

ACCOUNTS PAYABLE CHECKS – Check #18418-18453	\$137,674.65
Total Checks Written	\$137,674.65

Potter County Human Services Fiscal Summary (03/19/2026)

PAYROLL CHECK #1	\$0
PAYROLL AUTOMATIC DEPOSITS	\$42,812.07
PAYROLL TAX TRANSFERS (EFTPS)	\$12,210.18
STATE TAX WITHHOLDINGS (ETIDES)	\$1,777.15
PAUC	\$41.42
Local W/H	\$578.86
Coudersport LST	\$76.00
Isolved P/R Charge	\$152.92
ACCOUNTS PAYABLE CHECKS – 03/06/2026 Ck# 81917	\$928.63
ACCOUNTS PAYABLE CHECKS – 03/19/2026 Ck# 81918-81973	\$240,389.08
Total Checks Written	\$298,966.31

NEXT MEETING: April 2, 2026

ADJOURNMENT

Prepared by Paige Barroqueiro